

VILLAGE OF RUSHVILLE FINANCE COMMITTEE MEETING

Date: June 27, 2023 Start Time: 4:10 PM End Time: 4:40 PM

Meeting was called to order by Finance Chairman, Steve Lewis. John Burge and Cindy Lewis were present.

Visitors- Matt Schwietzer

Discussion of Preliminary 2024 Village Budget

Steve presented a summary of the budgetary requirements. He also presented budget items in each of the funds. He said the committees recommendations will be presented to Council at the July meeting as the Preliminary Budget has to be passed to get it to the Auditor's office. The final budget will be approved in December.

Address Citizens Questions

Matt asked about the third maintenance person and the funding. Steve said that this would be a person to work about 30 hours a week. The person would need to have electrical skills as we are spending too much for contracting for minor electrical issues. The person would also become the Village Administrator. The three would stagger hours so that there is longer coverage every day.

Adjourn- The meeting was adjourned at 4:40 PM

Observations and Notes for 2024 Budget

The attached documents are a distillation of the UAN Budget Worksheet. That document is public record and if anyone wishes a copy send an email to Rushville100@outlook.com and it will be supplied.

1. The Budget Documents are only a Preliminary Budget and reflect what is felt is necessary currently. The Final Budget will not be finished until the September Council Meeting for Water and Sewer budget items.
2. This Preliminary Budget includes payroll for the Village to hire an additional person for 30 hrs per week. We will be aggressively looking for that person. The additional person will allow the Village to move forward with more preventive maintenance items and allow us to reduce some contract labor. It will also provide longer service hours for all Village Residents
3. Providing that the expenses incurred in the Water and Sewer departments look like what we project them to look like at the end of August, it will allow for a reduction in the rate increases for both Water and Sewer for the years of 2024, 2025, and 2026. The Council has been struggling to get the Village in a fiscally responsible position and has had to make difficult decisions, but it appears that those decisions are beginning to pay off. The council is expecting that after 2024 there should be the need for only normal rate changes (6% for Water and 3 to 4% for Sewer) for years to come.
4. The critical repairs to the alleys are going forward but on a scaled down version. The Village will see approximately \$40,000 in repaving and repairs. This figure is not reflected in this preliminary budget but will be included in the Final Budget. The necessary funds to repay the loan have been identified.

Water Operating Budget For Year 2024

FUND 5101

2024 Estimated Opening Balance	\$94,000.00	
2024 Estimated Revenue	127,000.00	
		221,000.00

PROJECTED EXPENSES

531	Labor (mayor, clerk, attorney)	5,385.00	
529	Labor (maintenance workers)	20,500.00	
533-312	Water Purchase	39,000.00	
533-390	Contract Services	38,000.00	
531-***	Operating Expense	10,000.00	
850	% Truck Payment	3,000.00	
539-420	Repair/Maintenance	3,000.00	
			118,885.00
Ending Balance			102,115.00 (+)

NOTES: This is a view of the Water Fund as of July 1, 2023. This is a Preliminary Budget based on information as of this date. A Finance Committee Budget Meeting will be held in the First Week of September 2023 to determine a Final Budget Proposal.

Revised Water Rate Ordinance for 2024/2025/26

Based on the trends at this time it is projected that the rate increase of 10% for 2024 may be able to be reduced to 6% for 2024 and a rate of 6% for 2025/26 can be achieved.

(***)321,531,332,410,539-311,539-330,351,391.393

Emergency CD \$55,000.00

Sewer Operating Budget 2024

FUND 5201

2024 Estimated Opening Balance	36,000.00
2024 Estimated Revenue	198,000.00
	234,000.00
Projected Expenses	
541 Labor	5,385.00
190 Labor	47,000.00
399 Contract Services	50,000.00
311-***	6,500.00
420 Operating Supplies	42,000.00
850 % Truck Payment	3,000.00
	148,885.00
Ending Balance	80,115.00(+)

NOTES: This is a view of the state of the Sewer Fund as of July 1, 2023. This is a Preliminary Budget based on information as of this date. A Finance Committee Budget Meeting will be held in the First Week of September 2023 to determine a Final Budget Proposal.

Revised Sewer Rate Ordinance for 2024/25/26

Based on the reasons for excessive high non-recurring expenses incurred in the first six months of 2023 and what is projected for the second six months expenses it is projected at this time that a new sewer ordinance may be needed.

Providing expenses trend as projected instead of a 20% increase in 2024 and a 15% increase in 2025 a rate increase of 15% for 2024 and rate increases of 4% for 2025/26 can possibly be achieved.

(***)311,321,322,330,343,351,393,410

Miscellaneous Budget Items for 2024

FUNDS 5902-2021-2101-5741

FUND 5902 FU Schools Sewer Expansion Debt.

Opening Balance 2023	34,991.30	
Revenue 2023	12,696.00	
		47,687.00
Payment 6,204.00x2	12,408.00	
Remaining Balance		65,279.00

Recommendation: Create a sub fund and by ordinance transfer \$30,000.00 to that specified fund and it can only be used for repairs to the FU system. This will ease pressure on the rest of sewer account. Everything is very expensive for the FU School sewer, floats, pumps, tank pumping, Etc.

FUND 2021 Special Revenue State Highway(State Route 664)

Estimated Opening Balance 2024	1,004.87
Estimated Revenue 202	1,440.00
Estimated Ending Balance	2,444.87

FUND 2101 Permissive Motor Vehicle License Tax

Opening Balance 2024	6,172.00
Revenue 2024	803.00
	6,975.00
Debt Service (OPW Loan for street paving)	622.00
Ending Balance	6,353.00

FUND 5741 Water Debt

Opening Balance 2024	23,164.00
Revenue 2024	57,271.00
	80,435.00
Debt Retirement 26,915x2	53,830.00
Balance	26,605.00

By ordinance we can move \$25,000 to Fund 5101 to make repairs to the Pump Station, such as roof, driveway, etc.

GENERAL FUND FOR 2024

Opening Balance 2024	\$23,164	
Revenue 2024		
Real Estate Taxes	9,815	
Local Gov't Dist	10,227	
Cigarette Tax	37	
Liquor Tax	439	
Other	13,499	
Total	34,017	\$57,181.00
Expenses		
Street Lights	7,131	
Payroll	19,840	
*All Other	12,835	
Total	39,806	
Ending Balance		\$17,375(-)

*Includes electric, water & sewer, UAN Fees, Audit Fee, Insurance, Postage, Office Supplies, Truck payment. Note that ending balance is less than starting, 2024 is an audit year at cost of \$6,000.00. The audit is every other year.

STREET CONSTRUCTION & MAINTENANCE FUND 2024

Opening Balance	\$31,285	
Revenue 2024		
Gasoline Tax	12,710	
License Tags	1,786	
Total	14,496	\$45,791

Expenses 2024		
Payroll	2,500	
Supplies	1,000	
Truck Payment	720	
OPWC Loan Pmt	7,142	
Total	11,362	

Ending Balance		\$34,419
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